

INDIAN SOCIETY OF PERIODONTOLOGY

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Dear Members,

Hope this fetches you all in the best of health and spirit.

As you are aware that we have resolved to re-nomenclature our society from Indian Society of Periodontology to Indian Society of periodontology and Implantology during the AGM at Amritsar. As the next step and to stay within the time frame as put forth by the AGM, we have reworked the constitution (Copy Attached). This has already been approved by the ISP Executive Committee.

All of you are requested to go through the Constitution and suggest your inputs in the next 15 days.

Let us all contribute to this next important milestone that our society is embarking on.

Dr Ashish Jain,
Hony Secretary,
Indian Society of Periodontology

INDIAN SOCIETY OF PERIODONTOLOGY & IMPLANT DENTISTRY

(Erstwhile Indian Society of Periodontology)

(Registration No. _____)

Background: The Indian Society of Periodontology was established in the times when the field of Periodontology was restricted to Gingival and Periodontal Diseases and its management. Over the last twenty years the field of Periodontology has made tremendous progress and many new treatment modalities like Dental Implants etc. have been actively included in the treatment regimen. The Annual General Body Meeting held on _____ at _____ discussed this issue in details and resolved that the Indian Society of Periodontology shall be renamed as Indian Society of Periodontology and Implant Dentistry after the Annual General Body Meeting at the 49th national Annual Conference to be held at New Delhi. Further it is resolved that the elections for the Office Bearers and Executive Committee members for the term 2025-26 and onwards shall be held as per the Constitution and Byelaws for the Indian Society of Periodontology and Implant Dentistry. It is further resolved that the assets and liabilities of Indian Society and Periodontology shall continue to be the assets and liabilities of Indian Society of Periodontology and Implant Dentistry.

CONSTITUTION AND BYE-LAWS

CONSTITUTION

ARTICLE I — NAME AND AREA OF JURISDICTION

- A. The name of this organization shall be “Indian Society of Periodontology & Implant Dentistry” and hereinafter may be referred to as “ISPI”, “the society” or “this society”.
- B. Area of jurisdiction and the field of operation of the society shall be within the territory of India. However, to the extent governed by the bye-laws, the area of operation of the society can be in other parts of the world.

ARTICLE II — AIMS AND OBJECTIVES

This society is a scientific body concerned chiefly with the advancement of the art and science of Periodontology & Implant Dentistry and works to fulfill the following aims and objectives:

- A. To promote the co-operative efforts of its members with regard to the advancement of science and practice of Periodontics, Dental Implantology and the allied specialized procedures and skills.
- B. To convene scientific meetings/seminars at periodic intervals at convenient places as decided upon by the Executive Committee/General Body.
- C. To communicate and publicize the transactions/proceedings of the above seminars and individual clinical experience to the members of this society and general dental practitioners through the columns of the publication(s) of the society, with a view to contribute to the development of oral health care and render better assistance and service to maintain and improve the health of the public.
- D. To promote academic activities through the voluntary help of Post Graduate departments of Periodontology & other specialties at various dental institutions in India and/or abroad.
- E. To propagate and work for suitable public health measures for the prevention of periodontal and Peri-Implant diseases & to promote the overall oral health of public.
- F. To work in close collaborations with medical societies and organizations to promote the role of oral health in

the overall health of an individual.

- G. To ensure that the science and practice of Periodontology, Implant Dentistry and other allied procedures and skills are promoted, imparted and imbibed in an 'All Inclusive' modality amongst the specialists and general practitioners across the country.
- H. To establish necessary infra structure for dissemination of aims and objectives of the society.
- I. To promote such other activities in an attempt to secure better appreciation and further the aims and objectives as directed by the Executive Committee/General Body.
- J. The aims and objectives shall be subject to change(s) and/or modification(s) by the resolutions of the General Body passed at its annual meeting in accordance with the bye-laws of the society.

ARTICLE III — ORGANIZATION AND DISSOLUTION

The society is a non-profit organization registered under the state laws. If this organization is dissolved at any time, no part of its funds or property may be distributed to, or among its members. After meeting all the liabilities of this society, the remaining funds or properties shall be used to foster the art and science of Periodontology in a manner to be determined by the Executive Committee (as defined in Article ____ of the bye-laws) of the society.

ARTICLE IV — MEMBERSHIP

Section 1: Categories of membership

Members can be enrolled under the following categories after paying the prescribed fees as stated in the byelaws section ____.

- A. Life Member
- B. Associate Member
- C. Affiliate Member
- D. Honorary Member

A. Life Member:

Those holding a recognized Post Graduate qualification in Periodontology, such as MDS from any university in India or any other Post Graduate course in the specialty of Periodontology equivalent to MDS and recognized by the regulatory body governing Dental education in the country. The Life Member shall be a regular member of society and shall have voting rights and shall be eligible to become an Office Bearer and Executive Committee Member as stated in Article ____; Section _____ of the constitution herein.

B. Associate Member:

A person undergoing a recognized Post Graduate qualification course in Periodontology in any university in India recognized by the regulatory body governing Dental education in the country. An Associate Member shall have no voting rights and shall not be eligible to become an Office Bearer or an Executive Committee Member. After completion of their MDS/Equivalent degree, the associate member can get their membership converted to Life Membership following the due procedure as laid out at that time.

C. Affiliate Member:

Those holding a Post Graduate qualification in any other specialty including a Diploma from any university in India which is recognized by the regulatory body governing Dental education in the country. Those not holding a post graduate qualification, but have a special focused interest in the field of Periodontology &/or Implant Dentistry are also eligible to become an affiliate member of the society. An Affiliate Member shall have no voting rights and shall not be eligible to become an Office Bearer or an Executive Committee Member.

D. Honorary Member:

Well known Periodontists/Dental Implantologists around the globe shall be nominated as Honorary Members on the basis of their significant contributions in the field of Periodontology, on the recommendation of the Executive Committee, which shall be subject to confirmation by the General Body (as defined in Article _____ of the bye-laws) at its annual meeting. An Honorary Member shall have no voting rights and shall also not be eligible to become an Office Bearer or an Executive Committee Member.

Section 2: Admission of Members

A person who wishes to apply for membership of the society has to submit an application form along with the prescribed fees and supporting documents/credentials to the Secretary of the society. The Secretary will have the authority to first scrutinize the application form and after verification, if all documents are found to be in order and to the satisfaction of the Secretary the approval will be provisionally passed and the member will be informed and enrolled subsequently. The final approval has to be obtained from the EC, following which the membership would be confirmed. In the event of false information, the application will automatically get cancelled. The decision of granting or rejecting membership taken by the Executive Committee is final and cannot be canvassed in any court of law, as the society is a voluntary body and the right of admission is reserved. All the members of Indian Society of Periodontology shall continue to be the members of Indian Society of Periodontology and Implant Dentistry.

Section 3: Privileges of a Member

All members shall be provided with a copy or online access of the publications of the society, free *or* at such rates as the Executive Committee may fix from time to time. All the members can participate in the scientific programs, oral health care programs, conferences and other events organized by the society according to the terms laid down by the society. If there are any fee levied by the society for attending such programs, the members are liable to pay the same for attending such events. Only Life Members shall have the right to attend the General Body Meetings / Extraordinary General Body Meetings and vote on any/all resolutions put forward in the meetings. Only Life Members are eligible to contest and hold offices or be an executive member of the society.

Section 4: Cessation of Membership

- A. Membership will be terminated upon the member delivering a formal notice of his/her resignation to the Secretary General, and approved at the Executive Committee Meeting and subsequently passed in the Annual General Body Meeting.
- B. By death of the member.
- C. A member who is not qualified and has secured admission on misrepresentation shall automatically cease to be a member.
- D. If the conduct of any member is deemed by the Executive Committee to be prejudicial to the interest of the society, or in violation of the constitution and bye-laws of the society or is creating obstacles and hurdles in the working of the society, the Executive Committee can initiate disciplinary action on such a member. The member against whom an action is initiated shall be entitled to appear before the Executive Committee and give a written explanation. In the event of the explanation being found unsatisfactory, the Executive Committee can convene an Extraordinary General Body Meeting to take a decision on his/her membership. If at the meeting, 60% of the total strength of the members' present, record their vote in favor of the removal of the member, the member shall be terminated from the membership of the society. In case, the member does not respond to the notice, the Executive Committee /General Body can suo-moto take an appropriate action as decided at its meeting.
- E. Any re-admission has to be recommended by the General Body at its annual meeting.
- F. No such member whose membership has been terminated shall be entitled to ask for any refund of the membership fees either in whole or part thereof.

ARTICLE V—MANAGEMENT OF THE SOCIETY

Section 1: Office Bearers

- A. President
- B. Immediate Past President
- C. President Elect
- D. 1st Vice President
- E. 2nd Vice President

- F. Honorary Secretary General
- G. Joint Secretary
- H. Assistant Secretary
- I. Treasurer
- J. Editor
- K. Assistant Editor
- L. Scientific Program Convener
- M. ISPI Outreach Convener
- N. Implant Program Convener
- O. ISPI Research Grant Convener

Section 2: Members of the Executive Committee

It shall comprise the Life members of the society who are elected as per Article VI of the constitution. The number of Executive Committee members is 45 (Forty-Five) from the 2026-27 term and shall remain fixed at this number for the next five years. The EC at that time may/may not decide to increase the number of seats for executive members. However, there shall be an upper limit of increasing the number of seats in the ratio of 1(one) member for every 200 (two hundred) life members added to the society after 2026-27. Further under no circumstances the total number of Executive Committee members shall exceed 60(Sixty) at any time.

Section 3: Term of Office

The term of office of the Office Bearers and Executive Committee members shall be as stated in Article _____; Section 1 of the bye-laws.

Section 4: Head Office

The registered Head Office (HO) shall be the main office of the society (having its jurisdiction within the territory of the Republic of India). It shall be based where the Secretary General resides or works. The HO shall function within the framework of the constitution.

Section 5: Sub-Committees and Ex-Officio members

There will be a Standing Committee which will comprise of all the Office Bearers. It is empowered to take decisions on behalf of the Executive Committee in cases of urgent situations. However, such decisions shall be promptly informed to the executive committee either via virtual means or at the immediate next meeting of the executive committee. The Executive Committee may also form other Sub-Committees as and when required. The President, President-Elect, Immediate Past President and Secretary General will be the Ex-officio members of the society and will be members of all Sub-Committees.

ARTICLE VI— ELECTION

The Office Bearers and the members of the Executive Committee shall be elected during the Annual General Body Meeting from among the life members of the society. Associate, Affiliate and Honorary Members shall not be eligible to either contest or vote in the election of the society.

Section-1 – Categories and Number of Posts:

- A. There will be a total of 15 Office Bearers as per Article V Section 1.
- B. Total number of elected posts for the Executive Committee are 45 (Forty-Five) and they will be divided into three categories.
 - i. Past President Category: 5 (five) Past Presidents preceding the Immediate Past President shall be Executive Committee Members without any election, provided their nomination is found valid. If the nomination is not received or found invalid he/she will not be an Executive Committee Member, and the post will remain vacant. The “Acting President” (if any) shall not enjoy the privileges of the Past Presidents.

- ii. Existing Executive Committee Members Category: 25 (twenty-five) seats are reserved for the existing Executive Committee members who have attended at least 50% Executive Committee Meetings in the current term prior to filing of nomination form. They should have attended at least 50% of the Executive Committee meetings in the Previous term.
- iii. New Executive Committee Member Category: 15 (fifteen) seats in this category are reserved for members who are not Executive Committee members in the current term.
- iv. If the Organizing Chairperson and/ or Organizing Secretary of the Annual Conference or the Post Graduate Convention is not a member of the Executive Committee, they will be special invitees for the Executive Committee Meetings for the term and will attend the meetings as observers. Notice and the minutes of the Executive Committee Meetings will be sent to these members and they will have the right to take part in the discussions related to Conference /Post Graduate Convention only.

Section 2- Eligibility for the Office Bearer & EC Members

- A. Office Bearers: Should be an Executive Committee Member of the current term with 50 % attendance in the current term prior to filing of nomination forms. (the current term membership is to make her/him eligible to file nomination only and shall not be counted towards the eligibility criterion).
- i. President-Elect:
Should have served in the Executive Committee for 8(Eight) terms with at least 50% attendance in each term, out of which, one (1) term should have been within the preceding 2 (two) terms. The attendance of the current term will not be considered. He/ She should have served as President/Vice President of the society for at least one term in the last 5(Five) years prior to filing the nomination form.
 - ii. 1st and 2nd Vice President:
Should have served in the Executive Committee for 5(five) terms with at least 50% attendance in each term, out of which 1 (one) term should have been within the preceding 2 (two) terms. The attendance of the current term will not be considered.
 - iii. Honorary Secretary General:
Should have served in the Executive Committee for 8(Eight) terms with at least 50% attendance in each term, out of which 1 (one) term should have been within the preceding 2 (two) terms. The attendance of the current term will not be considered. He/ She should have served as Secretary/Joint Secretary/Assistant Secretary of the society for at least two terms in the last 5(Five) years prior to filing the nomination.
 - iv. Joint Secretary:
Should have served in the Executive Committee for 5(Five) terms with at least 50% attendance in each term, out of which 1 (one) term should have been within the preceding 2 (two) terms. The attendance of the current term will not be considered.
 - v. Treasurer:
Should have served in the Executive Committee for 5(Five) terms with at least 50% attendance in each term, out of which 1 (one) term should have been within the preceding 2 (two) terms. The attendance of the current term will not be considered.
 - vi. Editor:
Should have served in the Executive Committee for 5(Five) terms with at least 50% attendance in each term, out of which 1 (one) term should have been within the preceding 2 (two) terms. The attendance of the current term should not be considered. He/ She should have served as an Editor/Assistant Editor of the society for at least one term in the last 5(Five) years, prior to filing the nomination.
 - vii. Scientific Program Convener/ ISPI Outreach Convener/ Implant Program Convener/ Research Grants Convener
Should have served in the Executive Committee for 5(Five) terms with 50% attendance in each term, out of which 1 (one) term should have been within the preceding 2 (two) terms. The attendance of

the current term will not be considered.

viii. Assistant Secretary:

Should be a Life Member of the society, and will be nominated by the Executive Committee on recommendation of the Secretary. The post will be of 1 (one) term duration. The Assistant Secretary will not have any voting rights in the Executive Committee Meetings, if he/she is not an elected EC member.

ix. Assistant Editor

Should be a Life Member of the society and will be nominated by the Executive Committee on recommendation of the Editor. The post will be of 1 (one) term duration. The Assistant Editor will not have any voting rights in the Executive Committee Meetings, if he/she is not an elected EC member.

B. Executive Committee Members:

Should have been a Life Member for at least 8(Eight) terms and should have attended at least 5(Five) Annual General Body Meetings of the society in the last 12(Twelve) years.

i. Past President Category:

a. 5 (five) Past Presidents preceding the Immediate Past President shall be the Executive Committee members without any election provided they have attended at least 50% of the Executive Committee Meetings in each term including the current term.

ii. Existing Executive Committee Member Category:

a. Should have been in the Executive Committee with at least 50% attendance in the current term before filing nomination form. If she/he was a member of the EC in the immediate preceding term then she/he should have attended atleast 50% of the meetings conducted for that term.

iii. New Executive Committee Member Category:

a. Should have been a Life Member for at least 8(Eight) terms.

b. Should have attended at least 5(Five)Annual General Body Meetings of the society in the last 10 (ten) terms.

c. Should not have been an Executive Committee Member in the current term.

Office Bearers of the Conference Organizing Committee: Conference Secretary, Conference Organizing Chairperson, Conference Organizing Secretary, Conference Organizing Treasurer and Scientific Committee Chairperson, who do not submit their accounts and get them approved from the Executive Committee, within the prescribed time limit are not eligible to contest the elections for a period of 5 (five) terms. Any of the such defaulting COC members, if concomitantly holds an Office Bearer post at ISP, shall be removed from the remaining tenure of his office as well.

Section 3-Election Procedure

A. Election Notice

The Secretary General shall issue an election notice along with the election nomination form inviting nominations for the posts of Office Bearers and the members of the Executive Committee mentioning therein the number of posts to be filled in by the election, as provided in the Article VI; Section 1 of the constitution and for such terms of office as provided in the bye-laws Article ____; Section 1; points a, b, c.

The notice shall be circulated at least 120 (One hundred and twenty) days prior to the Annual General Body Meeting and to all the Life Members of the society by speed post/registered post/courier/uploaded on website.

B. Filing of Nomination Forms:

i. Only Life Members shall be eligible to contest the election for any one post of either an Office Bearer or a member of Executive Committee and shall submit her/his nomination for such a post duly signed, proposed and seconded by 2 (two) Life Members on the nomination form to the Secretary General, so as to reach her/him by the specified date which shall not be less than 60 (sixty) days before the Annual General Body Meeting.

ii. Candidates shall mention their attendance in the Annual General Body Meetings and Executive Committee Meetings as may be required for the particular post in the prescribed nomination form failing which the nomination will be invalidated.

- iii. All the details in the nomination form should be filled up meticulously and should be limited to the details asked for. Any mistake/extra details etc shall be considered as a wrong entry and the nomination form shall be summarily rejected.
- iv. The duly proposed and seconded nomination form shall be sent to the Secretary General either by Registered A/D post or by Speed Post only & individually. "ISP ELECTION" should be superscripted on the envelope and name of the post applied for should not be written on the envelope, failing which the nomination will be invalidated. Complete name and address of the sender should be clearly mentioned on the envelope.
- v. Nomination received after the last date shall not be accepted and will be rejected outright. No correspondence shall be entertained on this matter.

C. Screening & Scrutinizing of Nomination Forms:

- i. There shall be a Screening and Scrutinizing Committee to be appointed by the Executive Committee and shall consist of the President, President-Elect, Immediate Past President, Secretary General and 3 (three) Executive Committee members nominated by the Executive Committee.
- ii. All the sealed envelopes containing the election nomination forms shall be opened by the Secretary General at the meeting of the Screening and Scrutinizing Committee and the committee report shall be placed before the Executive Committee for approval.
- iii. The Secretary General shall inform all the candidates about the acceptance/rejection of the nomination within 7(seven) days after the Screening and Scrutinizing Committee meeting. The reasons for rejection of the nomination shall be clearly mentioned.

D. Withdrawal of Nominations

- i. Any candidate desirous of withdrawing the nomination may do so in writing, duly signed and addressed to the Secretary General. Such a withdrawal letter must reach the Secretary General by the specified date, which shall not be less than 45 (forty- five) days before the Annual General Body Meeting
- ii. Any member who withdraws his/her nomination after the due date of withdrawal will not be eligible to be elected or nominated for any post of Office Bearer or as an Executive Committee member in that election year.

E. Vacant Positions

- i. Any vacancy in the Existing EC member category shall be passed on to New EC member category and vice versa.
- ii. The Secretary General will inform the members about the vacant posts along with the circulation of names of valid candidates.
- iii. Members who have not filled up any nomination form for the current term in any category in the first round, and are interested in contesting for these vacant posts will send a nomination form to the Secretary following all election rules at least 15 (fifteen) days prior to the Annual General Body Meeting.
- iv. The Screening and Scrutinizing Committee shall examine these nominations prior to the 4th Executive Committee Meeting and submit the names of valid candidates to Executive Committee.
- v. If the number of valid candidates exceed the number of vacant posts then the selection of the required candidates will be done by a draw of lots by the President at the Annual General Body Meeting from amongst the candidates who have applied against these vacant posts and their nominations have been found valid.
- vi. Any post(s) of Office Bearers remaining vacant at the time of the Annual General Body Meeting, for want of nomination(s) from the Life Members and/or the candidates remaining absent at the time of election, shall remain vacant and be treated as casual vacancies. There shall be no further election for any such vacant post(s). These casual vacancies shall be filled up by nomination based on the recommendation of the Executive Committee at its first meeting by candidates among the elected Executive Committee members who fulfill the eligibility criteria required for the said post. Such candidates will get the benefit of attendance for the term for being an EC member only. Any post(s), whatsoever, still remaining vacant for any reason shall remain vacant till the next election. Vacant Executive Committee seats will remain vacant and will not be filled up even by nomination.

F. Voting

- i. The Secretary General shall circulate the names of all the candidates whose nomination forms have been found valid and accepted via website, to the regular life members 30 (thirty) days before the Annual General Body Meeting.
- ii. The voting, if necessary, shall take place during the Annual General Body meeting or as decided by the Executive Committee.
- iii. The Secretary General shall prepare the ballot paper mentioning the name and post of the candidates. The option of electronic voting shall be considered at an appropriate time, if feasible.
- iv. The President-Elect shall be the Returning Officer and with the help of the Screening and Scrutinizing Committee, shall conduct the entire election process which will start from the commencement of the screening of the nomination forms up to the declaration of polled votes.
- v. There shall be a secret voting by a single preferential vote by affixing "X" in the space provided for in the ballot paper. Voting by postal ballot shall not be permitted.
- vi. If more than one "X" is affixed against the name/post or any other symbol is affixed, such a ballot paper and the vote thereby shall be held invalid.
- vii. No 'Selective Voting' shall be permitted. If there is a vacancy of say 20 posts in any category, the voter shall have to mandatorily select twenty candidates. She/He cannot select only one or two selective candidates to give them undue advantage. Such a practice leads to unfair means during the elections process and cannot be allowed. Such a 'Selective Voting' vote shall be counted as invalid.
- viii. All eligible candidates whose nomination papers have been accepted have to be present personally at the time of the election. Election of the candidate(s) in absentia shall not be permitted.
- ix. All the life members shall bring their photo identity card at the time of the election.

G. Election Results

- i. The Screening and Scrutinizing Committee or their appointed scrutinizers in the presence of the candidates or their duly appointed proxies shall do the counting of the votes.
- ii. The candidates getting the largest number of votes shall be declared as elected by the President. When the number of posts are two or more than two, like in the Executive Member category then the candidates shall be declared elected based on the number of votes polled/obtained in a descending order. In case of a tie, the President shall exercise her/his casting vote.
- iii. In case of any dispute during the election, the decision of the Returning Officer shall be final and binding.

ARTICLE VII— EXECUTIVE COMMITTEE AND ANNUAL GENERAL BODY MEETING:

Section -1: Executive Committee Meeting:

- A. The executive committee shall meet at least 4 (four) times in an association term (from annual general body meeting to annual general body meeting). The exact date, time and place shall be fixed by the Secretary General in consultation with the President. Preferably the last executive committee meeting and annual general body meeting of the term should be held along with the national annual conference of the society. The EC meeting has to be held prior to the AGM.
- B. At least 30 (thirty) days' notice for the meeting shall be given to all the Executive Committee members intimating the place, date and time of the meeting and the agenda of the business to be transacted.
- C. In emergencies, a shorter notice shall be allowed at the discretion of the Secretary General in consultation with the President, but in no case it shall be less than 15 (fifteen) days.
- D. An emergency special meeting of the Executive Committee shall be called within 4 (four) weeks by the secretary general on receipt of a requisition signed by at least 2/3rd members of the Executive Committee, stating the business for which the special meeting is required.
- E. The proceedings of the meetings of the Executive Committee shall be recorded in the form of typed minutes and, after confirmation, shall be permanently preserved. The Executive Committee meeting minutes shall be sent to all Executive Committee members

at least 30 (thirty) days in advance of the next Executive Committee Meeting. Any corrections from the Executive Committee members should be received by the Secretary General at least 15 (fifteen) days prior to the Executive Committee Meeting. The corrected minutes after incorporating the valid corrections received from members shall be recirculated to all the EC members before the meeting. If no correction is received in writing 15 (fifteen) days prior to Executive Committee Meeting, no corrections of the minutes shall be permitted at the time of approval at the Executive Committee Meeting.

Section -2: Annual General Body Meeting:

- A. The annual general body meeting shall be held once every year, preferably during the Annual Conference of the society. In case due to any circumstances, the Annual Conference is not held in the year on Indian soil or otherwise, the annual general body meeting shall be held at the Head Office with the approval of the Executive Committee. The annual general body meeting shall be held before the 31st of December every year.
- B. If the annual general body meeting is not held by 31st December only on account of a disaster or a natural calamity further date of the Annual General Body Meeting can be decided by the Executive Committee.
- C. The minutes of the annual general body meeting shall be circulated to the members for approval 3 (three) months before the next annual meeting. Correction of the minutes, if any shall be submitted to the Secretary General at least 1(one) month before the next Annual General Body Meeting. The corrected minutes after incorporating the valid corrections received from members shall be recirculated to all the members before the meeting. If no correction is received in writing 30 (Thirty) days prior to annual general body meeting, no corrections of the minutes shall be permitted at the time of approval at the annual general body meeting.
- D. No resolution shall be placed before the annual general body meeting that has not been previously considered, discussed and approved by the Executive Committee.

ARTICLE VIII - FUNDS AND FINANCE

Section-1: Of the Society

- A. The funds of the society shall solely be utilized towards the objectives of the society and no portion of it will be utilized for payments to its members by way of profit, interest, dividend etc.
- B. The funds of the society shall be received by the Treasurer and credited to the account maintained with the society. The Treasurer may pay such as an advance to an Office Bearer of the society as approved by the Executive Committee or on reimbursement basis on receipt of vouchers.
- C. The funds shall be handled by the Treasurer jointly with the Secretary general.
- D. The accounts of the society shall be scrutinized, audited and approved by the Executive Committee, before being presented at the annual general body meeting. The funds shall be invested as per the decisions of the executive committee. There shall not be any activity of the society with the intention of earning any profit.
- E. The excess of income over expenditure of the society shall be transferred as a reserve/corpus fund of the society. The reserve funds shall only be drawn upon by a special resolution passed at an Executive Committee Meeting, in which 3/4th of the members who are present, vote in favor of the resolution of withdrawal.
- F. All major expenses in excess of INR 1,00,000/- (One Lac) other than routine administration expenses shall require an approval of the Executive Committee.
- G. The annual statement of accounts and the balance sheet for the period starting 1st April and ending on 31st March of every year after auditing shall be sent to Executive Committee Members at least 30 (thirty) days before the 3rd Executive Committee Meeting. The members wanting to raise queries should do so in writing so as to reach the Secretary General at least 15 (fifteen) days prior to the 3rd Executive Committee Meeting. Only those queries received within the stipulated time will be addressed during the meeting. After approval by the Executive Committee, these accounts shall be filed for

assessment to the Income Tax Department. The audited accounts would then be placed at the Annual General Body Meeting by the Treasurer and Secretary General for information.

- H. The Treasurer shall send the statement of accounts (Income and Expenditure Accounts) of the society term from 1st October to 30th September to the Secretary General who will send it to the Executive Committee members at least 15 (fifteen) days prior to the 4th Executive Committee Meeting and after approval by the Executive Committee, shall be placed at the Annual General Body Meeting.
- I. A chartered accountant shall be appointed as auditor at the Annual General Body Meeting every year for auditing the accounts.
- J. The financial year of the society shall be from 1st April to 31st March of the next year or as decided at the Annual General Body Meeting with a specific resolution for the same.

Section-2: Of the Journal

- A. The Journal account can be operated by the Editor as a separate account jointly with the Business manager of the Journal or the journal fund transactions can be held through the Head Office account only. This decision would be the discretion of the Editor, which has to be duly informed to the Executive Committee immediately on taking over the charge of the journal as Editor.
- B. In case of a separate Journal account being maintained by the Editor, the Journal statement of accounts and the balance sheet for the period starting from 1st April and ending on 31st March every year, after auditing shall be submitted to the Executive Committee and after approval by the Executive Committee shall be circulated to members and placed at the Annual General Body Meeting by the Editor for information.
- C. The institutional and individual subscription charges as well as advertising charges for the Journal will be reviewed by the Journal Committee from time to time and submitted to the Executive Committee for approval

ARTICLE IX- RECORDS

The society shall maintain the following records:

- A. A Register/ Computerized database of all the members with their membership number, name, phone number, email id and current mailing address.
- B. Account books, ledgers and cash books shall be retained up to a period of at least 10 (ten) years after which they can be destroyed. Audited balance sheets of all years shall be retained for good.
- C. Correspondence beyond 6 (six) years may be destroyed at the discretion of the Executive Committee.
- D. Minutes of the Annual General Body Meetings, Extraordinary General Body Meetings, Executive Committee Meetings and attendance registers of the Annual General Body Meetings and Executive Committee Meetings, as well as membership registers and important correspondence shall be retained for good.

ARTICLE X- DISPUTES AND ARBITRATION

Section-1: Disputes

This applies to all the disputes and differences between the members of the society or the members and the ISP Head Office or an outsider and the society. In respect of any dispute touching the business of the society, interpretation of the constitution and bye-laws, guidelines /rules and regulations of any activity and further any dispute arising out of any contracts, dealings and transactions shall be subject to the guidelines /rules and regulations of the society or with reference of any matter incidental thereto or in pursuant thereof or relating to their construction, fulfillment or validity or relating to the rights, obligations and liabilities arising out of such contracts, dealings and/or transaction of whatsoever nature with the society and/or any disputes between members inter se touching any aspect of the constitution, bye-laws and regulations made therein, shall be subject to arbitration and referred to the Arbitration Committee and shall follow the procedure as provided in the constitution/bye-laws, guidelines /rules and regulations of the society. The dispute can be referred for arbitration only after exhausting all the

remedies provided hereinafter.

- A. Such complaint has to be filed to the Head Office within 30(Thirty) days of the cause of action. No such complaint shall be entertained after the expiry of 30(Thirty) days of such cause of action.
- B. The Head Office on receipt of a complaint shall refer the matter to the Constitution Committee within 14 (fourteen) days of receiving the complaint.
- C. The report of the Constitution committee shall be considered at the next Executive Committee meeting. All the disputants will be given a chance to present their views before the Executive Committee.
- D. The decision of the Executive Committee shall be final and binding on all disputants.
- E. If any disputant is not satisfied with the decision of the Executive Committee, he/she can seek arbitration only within 30(Thirty) days from the date of decision following which no further action shall be taken by the Society on the issue in consideration.

Section-2: Arbitration

Considering the well-being of the society as a whole, it shall not be in order for any member and/or individuals to approach the court. In case of a dispute, doubt or grievance of any member of the society including grievances regarding conduction of elections, conferences, workshops, etc., are all matters of arbitration. All decisions of the Executive Committee related to any action or order passed against any member or matter related to any grievance raised by any member shall be referred to the Executive Committee for arbitration. The Executive Committee shall refer the matter to the Arbitration Committee. Such arbitration shall be governed by the Provisions and Procedure as provided under Arbitration and Conciliation Act' 1996.

- A. All disputes between the members inter se, members and outsiders, the society and members and the society and outsiders concerning the business of the society, and/or bye-laws, rules and regulations and constitution of the society shall be subject to arbitration as provided under the bye-laws, rules and regulations of the society.
- B. Arbitration Committee:
The Arbitration Committee shall consist of the President, Immediate Past President, President-Elect, Secretary General and the Convener of the Constitution Committee and this committee shall hold the office for a period of one term.
- C. Role of Arbitration Committee:
 - i. The duty of the committee is to select and prepare a list of arbitrators to take decisions in the disputes. The President of the society shall be the Chairperson of the Arbitration Committee.
 - ii. Pending the decision of the Arbitration Committee, the decision taken at the Executive Committee Meeting shall hold good.
 - iii. The decision or arbitration shall be final and binding on all the disputants and no further appeal can be made by any disputant.

Section-3: Restrictions

- A. In any dispute between members inter se and/ or members and outsiders in which the society is not concerned and/ or not concerning the business of the society, the parties thereto shall not be entitled to use and/or involve the name of the society.
 - i. Any dispute in which the society is not a party, shall fall out of the ambit of the rules and regulations as per the constitution and bye-laws of the society.
 - ii. The logo and the emblem of the society is the registered trademark and property of the society. No one is permitted use the same without the prior permission of the Head Office. The Executive Committee can take appropriate action on those found misusing the logo or emblem of the society.
 - iii. Any legal matter related to the society should be brought to the notice of the Executive Committee immediately.

Section-4: Exclusion of Jurisdiction of Civil Court:

- i. All dispute(s), arbitration and legal proceeding can be initiated/commenced by the member(s) and

- outsider(s) concerning functioning/ business of the society and/or bye-laws, rules and regulations and any matter relating to the constitution of the society only at the registered Head Office and not anywhere else.
- ii. In view of the arbitration clause for all disputes and grievances by member(s) the remedy to approach for a decree in Civil Court is barred. All such disputes and grievances shall be decided only by arbitration. If any member of the society persists to file any suit, which can be questioned as to its jurisdiction and maintainability, it shall be filed against the society Head Office represented by the Secretary General at the registered Head Office and not in any other place in India and not against any other Office Bearers of the society.

ARTICLE XI- AMENDMENTS

This constitution may be amended by 2/3rd (two-third) affirmative votes of the Life Members present at an Annual General Body Meeting provided that the proposed amendment(s) have been duly considered and recommended by the Executive Committee. The Amendments/Amended Constitution should be duly circulated to all the members of the society with at least 28 (twenty-eight) clear days' notice either by Post/email/website. The proposed amendment(s) shall come into force prospectively with immediate effect or as decided by the General Body with specific resolutions thereto.

BYE-LAWS

ARTICLE I — OFFICE BEARERS

The Office Bearers of the society shall be the President, President-Elect, Immediate Past President, 1st and 2nd Vice Presidents, Secretary General, Joint Secretary, Treasurer, Editor, Scientific Program Convener, ISPI Outreach Convener, Implant Program Convener, ISPI Research Grant Convener, Assistant Secretary and Assistant Editor.

Section 1: Duties

A. President

- i. The President shall serve as the presiding officer of all regular and requisitioned meetings of the General Body. She/he shall have the privilege to cast the deciding vote in case of a tie and perform such other duties as customs and parliamentary usage require.
- ii. She/he shall perform such other duties as are assigned by these bye-laws.
- iii. She/he shall be the Chairperson of all the Committees /Sub-Committees formed by the General Body/ Executive Committee unless specified otherwise by the Executive Committee or the General Body.
- iv. The President is expected to delegate some of his/her responsibilities of chairing the meetings/committees to the vice-presidents' of the tenure.

B. Vice President

- i. The Vice Presidents in the chronological order of Vice President-1 and Vice President-2, shall preside over all the meetings in the absence of the President and shall assist the President in performing her/his duties.
- ii. The President or the Executive committee can assign any of the vice-president to chair /head any of the sub-committee for effective functioning of the society.

C. President Elect

- i. In the absence of the President and both the Vice Presidents, the President-elect shall take over the duties of the President.
- ii. One of the main responsibilities of the President elect is to ensure free and fair election process as a returning officer.
- iii. The President elect shall be chairperson of the new members' facilitation committee.

D. Secretary General

- i. The Secretary General, under the direction of the Executive Committee, shall supervise and discharge the activities and business of the society.

- ii. She/he shall maintain records of the proceedings of the General Body Meetings and Executive Committee Meetings and the report(s) of the Committees/Sub-Committees as received from the respective conveners.
- iii. She/he shall conduct the correspondence of the society and the Executive Committees.
- iv. She/he shall sign and issue vouchers for payment of all the bills of the society.
- v. She/he shall notify all the members by mail, of meetings of the society and to the Executive Committee Members the meetings of the committee.
- vi. She/he shall perform such other duties as may be assigned to her/him by these bye-laws and by the Executive Committee.
- vii. She/he shall jointly with the Treasurer, operate the bank accounts of the society.
- viii. She/he shall serve as Convener of the General Body and the Executive Committee.
- ix. She/he shall be the ex-officio member of all the Committees/Sub-Committees formed by the General Body/ Executive Committee.
- x. She/he shall get the accounts of the society prepared and get the annual accounts duly audited under the control and signature of the Treasurer, to be submitted to all the members of the society.
- xi. She/he may employ administrative staff who will be paid a salary equivalent to the contract salary rate for the equivalent cadre of the Government existing at that time. In order to have a fully functional Head Office, the necessary infrastructure required can be set up at the discretion of the Secretary General.
- xii. It is expected that the Secretary shall actively involve both the Joint & Assistant Secretary in smooth functioning of the Head Office.

E. Joint Secretary and Assistant Secretary

- i. The Joint Secretary and the Assistant Secretary shall assist the Secretary general in all the activities and discharge all such duties and activities of the society in fulfillment of the aims and objectives of the society.
- ii. In the absence of the Secretary General, the Joint Secretary shall perform the duties of the secretary.
- iii. In the absence of the Joint Secretary, the assistant secretary shall perform the duties of the Joint secretary.

F. Treasurer

- i. She/he shall collect all monies and dues to the society.
- ii. She/he shall pay all the bills when presented by vouchers bearing the signature of the Secretary general.
- iii. She/he shall make a report of his office to the Executive Committee as often as it may be deemed necessary and shall submit a written report at the Annual General Body Meeting, furnishing in detail the financial condition of the society as of the accounting year.
- iv. She/he shall, jointly with the Secretary General, operate the bank accounts of the society.
- v. At the close of the accounting year, She/he shall present the account books for audit by a reputable accountant duly approved by the Executive Committee and circulate the audited report thereof.

G. Editor

- i. Shall be in charge of the Journal of the society.
- ii. Shall form the Editorial Committee and submit the same to the Executive Committee for approval. The Editorial Committee shall consist of at most 20 (twenty) members excluding the ex officio members and an Assistant Editor and Business Manager. The tenure of the Editorial Committee shall be of 1 (one) term.
- iii. Shall, with the help of the Editorial Committee, be responsible for raising funds for the publication and management of the Journal.
- iv. Shall have the sole discretion of publishing or correcting any of the articles received for publication.
- v. The Editor shall be empowered through a resolution of the Executive Committee to open /maintain and operate a savings bank account/current account in a Scheduled Nationalized/Private bank in the name of 'Journal of Indian Society of Periodontology and Implant Dentistry'. The

official address for communication for all banking purposes shall be in the place where the Editor resides /works or where the Editorial Office is located. However, it is the discretion of the Editor to operate the financials of the journal via head office accounts, in which case an appropriate amount as 'Imprest' shall be given to her/him for smooth functioning of the editorial office. In order to have a fully functional Editor's Office, the necessary infrastructure required can be set up at the discretion of the Editor.

- vi. Shall submit the statement of account and balance sheet for the period starting 1st April and ending on 31st March of every year for auditing to the Treasurer and Secretary General.

H. Assistant Editor

- i. The Assistant Editor shall assist the editor in all the activities under instructions of the Editor and discharge all such duties and activities of the society in fulfillment of the aims and objectives of the society.
- ii. In the absence of the Editor, the assistant editor shall perform the duties of the editor.

I. Scientific Program Convener

- i. Shall guide and control the scientific activities.
- ii. Shall be responsible for organizing scientific programs and workshop for the advancement of the science of Periodontics and Implant Dentistry
- iii. Shall be responsible for chalking out annual calendar of ISPI activities and present the same to the first Executive Committee for approval.
- iv. Shall be responsible for coordinating the ISPI events across the country with their respective coordinators.
- v. Shall coordinate the reports of these events from their respective coordinators to be submitted to the head office and office of the editor.

J. ISPI Outreach Convener

- i. Shall be responsible for initiating activities with the aim of generating awareness in the general public for oral health care.
- ii. Shall guide and control all periodontal health care activities for the improvement of public health.
- iii. Shall be responsible for overseeing the activities particularly for the World Oral Health Day, Oral Hygiene Day, and other such days which would have their focus on public health awareness.

K. Implant Program Convener

- i. Shall be responsible for initiating activities with the aim of generating awareness in the general public for dental implants and their maintenance.
- ii. Shall initiate and oversee activities aimed at educating the general dentists about the maintenance of implants and peri implant health.
- iii. Shall initiate and coordinate activities related to scientific deliberations on Implant Dentistry
- iv. Shall initiate and coordinate drive to enroll affiliate members in the society.

L. ISPI Research Grants Convener

- i. Shall formulate the Scientific research committee under the directions of the head office for the approval of the executive committee
- ii. Shall be responsible for framing guidelines regarding the ISPI research grants for the approval of the executive committee.
- iii. Shall be responsible for the execution of the ISPI research grants from the initiation to the successful closure of each individual grant.
- iv. Shall coordinate with the grantees for effective implementation of the ISPI research grant scheme and submit reports in a timely manner to the head office.

Section 2: Term of Office

- A. The following Office Bearers and members of the Executive Committee shall hold the office for 1 (one) term (from the Annual General Body Meeting at which they are elected till their successors are duly elected and installed at the subsequent Annual General Body Meeting).

- i. President
- ii. President—Elect
- iii. 1st Vice President
- iv. 2nd Vice President
- v. Joint Secretary
- vi. Scientific Program Convener
- vii. ISPI Outreach Convener
- viii. Implant Program Convener
- ix. ISPI Research Grants Convener.
- x. Assistant Secretary (Nominated)
- xi. Assistant Editor (Nominated)

The President-Elect shall succeed to the office of the President without further election at the Annual General Body Meeting following the Annual General Body Meeting at which she/he was elected to the post of President-Elect. The tenure of the president shall be for 8(Eight) terms for the determination of his eligibility to contest for any post again. This eight-year tenure shall consist of tenures of the following posts which are encompassed in the post of the President i.e. President Elect, President, Immediate Past President, Past President (Five Terms).

- B. The following Office Bearers shall hold the office for three terms from the Annual General Body Meeting at which they are elected and installed until their successors are duly elected and installed at the subsequent meeting.
 - i. Secretary General
 - ii. Treasurer
 - iii. Editor
- C. The Immediate Past President shall hold the office for a period of 1 (one) term or till such time that a new Executive Committee is formed by the General Body at its next Annual Meeting.

Section 3: Removal/Termination

A. Removal of Office Bearers / Executive Committee Members

Any Office Bearer/ EC Member shall be removed from office before completing his/ her tenure, only by following the procedure as laid down hereunder, by bringing about a no confidence motion.

- i. The charges against any Office Bearer/ EC Member have to be enunciated in the form of a resolution, signed by not less than 1/4th of the total number of members of the society addressed to the Secretary General, who shall circulate the same to all members and convene a Special Executive Committee Meeting with this specific agenda to discuss the issue, within 45 (forty-five) days from the date of receipt of the resolution. In case the Head Office fail to do so, the members signing the resolution can convene a special meeting themselves, after expiry of 45 (forty- five) days, but within a period of 60 (sixty) days of the resolution for this purpose.
- ii. The Executive Committee has the right to inquire into the charges leveled against the Office Bearer/EC member concerned and every opportunity shall be provided to her/him to appear or to represent her/his case at the inquiry. The whole matter, then shall be placed before the Extraordinary General Body Meeting of the society, giving the Office Bearer/EC Member ample opportunity to state her/his case, after which the resolution shall be moved, to remove her/his from office or exonerate from the charges. The Extra Ordinary General Body Meeting shall be convened as per Article IV of the bye laws.
- iii. If at least 2/3rd of the members who are eligible to vote and are present at the extra ordinary General Body meeting, cast their vote in favor of the resolution, it shall be passed with immediate effect.
- iv. The quorum for this Extraordinary General Body Meeting shall be at least three times the strength of the current Executive Committee.
- v. The voting shall be by secret ballot.
- vi. Any member of the Executive Committee who is absent for three consecutive meetings and the office

bearer for two consecutive meeting without assigning a valid reason in writing, shall automatically cease to be a member of the Executive Committee or the Office bearer, as the case maybe. A notice for the next Executive Committee Meeting shall not be sent to such members and such members shall not be eligible to file an election nomination form in that particular remaining term/not be eligible to hold any post in the ensuing term.

- vii. Any Office Bearer who is absent at the Annual General Body Meeting without assigning a valid reason in writing shall cease to be in the office of her/his unfinished tenure.
- viii. Any Office Bearer / EC member who is a part of Organizing Committee for any Conference / Mid-Year Summer Convention as an office bearer and is responsible for presenting the accounts, in case of the Organizing committee failing to submit accounts as per Article _____, She/He shall be removed from the remaining current tenure and also shall not be able to file any nomination for the next five years.

B. Termination of Primary Membership of the society

The primary membership of the society (Life/Associate/Affiliate/Honorary) for any individual is not her/his birth right. In case any member indulges in activities which is deemed detrimental to the aims and objectives of the society, the life membership of this member can be terminates following the same process as in (Article 1 Section 3 Pt i-v) for the Office bearer and executive committee member.

Section 4: Vacancy

- A. In the event of any member of the executive committee or an office bearer duly elected by the General Body at its annual meeting cease to hold the office for any reason, the President, with the concurrence of the Executive Committee, may appoint any Executive Committee member of the society, who fulfills the eligibility criteria required for the vacant post, to serve until the next session of the General Body when a successor shall be elected and installed. In the event of the post of the President falling vacant due to some contingency, such as resignation, demise etc., the 1st Vice President shall succeed to the post of the President for the remaining period of time as the Acting President. However, he/ she shall not become the Immediate Past President after the end of the tenure of an Acting President and in this circumstance, the office of the Immediate Past President will be vacant for that tenure.
- B. In the event of the post of Secretary General falling vacant, the Joint Secretary shall perform all the duties of the Secretary General for the remaining tenure of the post of the joint Secretary.

ARTICLE II — FUNDS & FINANCE of the SOCIETY

Section 1- Membership Fee

- A. The membership subscription fee for an Associate/ Life Member shall be INR 8000/- plus government taxes as applicable.
- B. Life/Affiliate Membership shall be on a continuous basis and he/she shall not be required to pay the annual membership subscription. The membership fee can be changed with specific resolution of the General Body and shall then come into effect prospectively from the beginning of the next financial year of the society.
- C. The tenure of the Associate Member shall be throughout her/his PostGraduate course which shall then be converted to Life Membership after the successful completion of the Post Graduate course, provided he/she has submitted the Post Graduate Degree /Passing Certificate to the Secretary of the society along with a duly filled Life Member application form.
- D. The membership subscription fee in respect of an Affiliate Member shall be INR 5500/-plus government taxes as applicable from time to time. Affiliate membership shall be on a continuous basis and he/she shall not be required to pay any annual subscription further.
- E. Honorary Member(s) shall not be required to pay the membership subscription fee of the society.
- F. The individual and institutional subscription fees to the Journal of Indian Society of Periodontology shall be notified in the Journal and shall be subject to change from time to time by approval of the Executive Committee

Section 2: Management of Finances of the society

- A. The money of the society shall be kept under the control of the Treasurer, in such a manner as the bye-laws may prescribe and shall be paid out only upon written order of the Secretary General, or as resolved by the Executive Committee.
- B. The funds of the society shall be raised from the membership, subscriptions, contributions, Events surplus, sponsorships and donations. The funds shall also be raised through advertisement in the publication(s) of the society and through other approved sources. The funds are to be utilized to further the aims and objectives of the society, official publication(s) and other such material as may be decided by the Executive Committee which is not inconsistent with the aims and objectives of the society.
- C. The Executive Committee shall decide the quantum of the total funds of the society to be utilized on various objectives or programs.
- D. The society shall reimburse the expense of the President and Secretary General for attending the Executive Committee Meetings and other official programs/meetings of the society.
- E. The society shall spend to support its events all across the country and shall endeavor not to have a surplus in any given year to the tune of more than 10(ten) percent of its income.
- F. The Executive Committee shall empower transfer of money in fixed deposits in a Scheduled Nationalized/Private bank, and sanction loans and scholarship to the Associate Members (if required).
- G. The Executive Committee of the society shall be empowered to purchase immovable property from the funds in the name of the society after specific resolutions and ratification by the General Body.
- H. The society shall maintain a bank account in a Scheduled Nationalized/Private bank. The Executive Committee is empowered to take decision in that respect from time to time.
- I. The Executive committee shall be empowered to establish necessary infrastructure anywhere in the country for the conduct and execution of its scientific and public health agenda.

ARTICLE III—GENERAL BODY

Section-1: Powers and Duties

The governing body of the society shall be the General Body, which shall comprise of all the Life Members of the society, and shall have the following powers:

- A. It shall be the supreme legislative body of the society.
- B. It shall have the power to enact, amend and repeal the Article(s) of the constitution and the bye-laws of the society or recommendation(s) of the Executive Committee.
- C. It shall have the power to elect all the Office Bearers and the members of the Executive Committee of the society.
- D. It shall have the power to approve all resolutions and recommendations made in the name of the society.

Section-2-Annual General Body Meeting

There shall be an annual meeting of the General Body at the time and place decided by the Executive Committee of the society. A notice for the meeting incorporating the 'order of business' as designated in article III Section 4 of these bye-laws, shall have been circulated to the members at least 2 (two) months in advance by the office of the Secretary General. Only the Life Members of the society are allowed to attend the meeting.

Section-3-Quorum

At least 1/ 5th of the Life Members shall constitute the quorum for conducting the business of the Annual General Body Meeting. If the required quorum is not present at the scheduled time and place, the meeting shall stand adjourned for half an hour and reconvened at the same place, at which time the business of the agenda shall be transacted irrespective of the quorum.

Section-4 Order of Business

The agenda of the Annual General Body Meeting shall be in the following order:

- A. Meeting called to order.

- B. Address by the President/Chairperson.
- C. Any motion for change in the order of business.
- D. Confirmation of the minutes of the previous Annual General Body Meeting and Extraordinary General Body Meeting (if any).
- E. Adoption of the Annual Report of Head Office, Various Conveners and Journal Office for the term.
- F. Adoption of the Annual Report of the Treasurer and the audited statement of accounts of the year ending on 31st March.
- G. Resolutions brought forward by the Executive Committee.
- H. Appointment of an Auditor.
- I. Any other matter with the permission of the Chair.
- J. President/Chairperson's concluding remarks.
- K. Election of new Office Bearers and Executive Committee Members.
- L. Installation of the Incoming President and Office Bearers.
- M. Acceptance speech by the newly installed President.
- N. Vote of thanks by the Secretary General.
- O. Meeting adjournment.

Section-5-Dais Arrangements

The Office Bearers shall sit on the dais in the described order only.

From left to right: Assistant Secretary, Joint Secretary, Implant Program Convener, Treasurer, 1st Vice President, Secretary General, President, President-Elect, Immediate Past President, 2nd Vice President, Editor, **ISPI** Research Grants Convener, ISPI Outreach Convener, Scientific Program Convener

ARTICLE IV — REQUISITION MEETING/ EXTRAORDINARY GENERAL BODY MEETING

Any Life Member may requisition an Extraordinary General Body Meeting of the society, to transact the specific urgent business of the society which has not been addressed in the constitution and byelaws already, provided that such a requisition is duly signed by at least 1/5th of the total strength of the Life Members and is submitted in writing addressed to the Secretary General of the society, mentioning therein the specific agenda of the urgent matter to be discussed and the reasons for it thereto. On receipt of such a requisition notice, the Secretary General shall convene a Requisitioned Meeting of the Executive Committee by giving its members at least 7 (seven) clear days' notice and mentioning therein the specific agenda. The Executive Committee shall consider the agenda in due perspective and take a decision which shall be final and binding, as to whether to requisition the Extraordinary General Body Meeting or otherwise. If such an Extraordinary General Body Meeting is necessary, the Secretary General may then requisition the Extraordinary General Body Meeting to discuss the specific agenda thereto. The Requisitioned or Extraordinary General Body Meeting shall be held at the Head Office. The notice for such a Requisitioned or Extraordinary General Body Meeting must be given at least 10 (ten) clear days in advance. The incumbent President and the Secretary General may request the Executive Committee by itself to call for an Extraordinary General Body Meeting to resolve any urgent business of the society. The quorum for such meetings shall be three times the number of total members in the Executive Committee.

ARTICLE V- EXECUTIVE COMMITTEE

The Executive Committee may hereinafter be referred to as "the committee" or "this committee" which shall be the administrative body of the society. It shall comprise of all the elected Office Bearers and Executive Committee members of the society.

Section 1: Officers of the Executive Committee

The President of the society or in her/his absence the 1st Vice-President or in her/his absence the 2nd Vice President or in the absence of the Vice Presidents, the President-Elect shall preside over the meetings. In the absence of even the

President—Elect, the committee may elect any Past President, or in the absence of any Past President, any member of the Executive Committee as the Chairperson for that meeting.

Section 2: Powers and Duties

The Executive Committee shall have all administrative powers and duties except those specifically reserved for the General Body by these bye-laws. When the General Body is not in session, the committee shall have the power to establish ad-interim policies provided that such policies are reported to the next session of the General Body for ratification.

Section 3: Meetings

The Executive Committee shall meet at least 4 (four) times in a term. It may also meet at the call of the President, Secretary General and as per the decision of the Executive Committee at the designated place and time. The meetings shall be attended by the Office Bearers and Members of the committee. The other Life Members or the invited persons can attend the meeting as ‘Observers’ only and will not take part in the business of the meeting unless specifically asked by the Chair.

Section 4: Order of Business

The following shall be the order of business of the Executive Committee Meetings:

- A. Meeting called to order.
- B. Presidential Address.
- C. Adoption of the Agenda.
- D. To confirm the minutes of the previous Executive Committee Meeting.
- E. To consider the action taken on the minutes.
- F. Reports of Office Bearers / Sub-Committees.
- G. To discuss letters received, if any.
- H. Matters arising from the Head Office.
- I. Any other business with the permission of the Chair.
- J. Vote of thanks.
- K. Meeting adjournment.

Section 5: Quorum

The quorum required for conducting the business of the Executive Committee shall be at least the total strength of Office Bearers and an equal number of the Executive committee members. If the required quorum is not present at the scheduled time and place, the meeting shall stand adjourned for half an hour and reconvened at the same place, at which time the business of the agenda shall be transacted irrespective of the quorum. There shall be no quorum required for conducting Sub- Committee Meetings.

Section 6: Dais Arrangement

For the smooth conduct of the EC meetings, only the following Office bearers shall be on the Dais in the mentioned Order

Treasurer, Immediate Past President, President, Secretary General, President Elect, Editor.

ARTICLE VI— ISPI ‘CITY’ CHAPTERS

Section 1-Preamble

The number of Qualified Periodontists and Dentists with special interest in Implant Dentistry have increased many fold over the last decade. This has created a need for decentralizing many activities and also to strengthen local cadre. In order to achieve a well-grounded membership base and to conduct events at city levels, the need for ‘Local City Chapters of ISPI’ are required to be constituted.

The local group of Life Members and affiliate members shall be called ISPI ‘City’ Chapter (referred to as ‘Chapter’ henceforth. It should be restricted to a particular geographic area also henceforth called as jurisdiction, i.e. town, city, district or region and should not cover the entire state unless decided so by the Executive Committee

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especially in areas where the density of Life/Affiliate Members is low.

Section 2- Commencement

At its inception, the Chapter should comprise of a minimum of 20 (twenty) Life Members and 10(ten) affiliate members residing/working in its jurisdiction. A Chapter can commence only after the approval for its formation has been received from the Executive Committee of the society.

Section 3- Composition

- A. A Chapter should be headed by a President who shall be responsible for the activities of the Chapter. She/he shall be answerable to the Head Office.
- B. It should have a Secretary, who will conduct all the activities and a Treasurer who shall handle the financial aspect of the Chapter.
- C. The term of an Office Bearer of a Chapter will be for 2 (two) terms.
- D. Life Members & Affiliate members residing/working in its jurisdiction will be the primary members of the Chapter. Associate Members of the society (studying in its jurisdiction) will be the non-voting members. The names and other details like communication address, phone number and email id of the members shall be maintained in a roster and the Head Office shall be informed of the same. New members joining a Chapter shall have to be intimated to the Head Office for each term.
- E. No individual can become the member of the local Chapter, unless he is a member of the society.
- F. The office bearers shall be elected/nominated as per the wishes of the majority of the members. The mode of appointment of the office bearers has to be documented and signed by the majority of members. The majority shall be defined as more than two-third of the total voting members' strength of the chapter.
- G. Each 'City Chapter' shall have The president, Secretary, Vice President and Treasurer as its office bearers.

Section 4- Activities

The activities of a Chapter will consist of holding scientific meetings and activities like promotion of knowledge and skills among professionals, general dental surgeons and also the public within its jurisdiction. The activities of the Chapter should not be against the aims and objectives of the Society.

Section 5- Funds

The Chapters shall generate their own funds for conducting their activities. They must have their own Permanent Account Number (PAN) and a bank account with a Scheduled Nationalized/Private bank. They should also have their own GST number, as per the government guidelines.

Section 6- Reports

The Chapters shall send a report of the activity they have conducted (within a month of its completion) to the Head Office or the national coordinator of the event. An annual report along with an audited Income and Expenditure statement will also have to be submitted to the Head Office before the 4th Executive Committee Meeting.

Section-7-Awards

Based on the reports sent by the chapters, Awards & Endowment committee of the society shall award the best 2 (two) Chapters will be presented with certificates and trophies during the inaugural function of the Annual Conference. The Secretary of the Chapter shall send the annual report of activities along with an audited Income and Expenditure statement to the Secretary before 31st July every year to enable them to be eligible for the Best ISPI 'City' Chapter award.

Section 8- De-recognition of ISPI 'City' Chapter

At any point in time, if the Executive Committee feels that, a Chapter is functioning against the interest of the society, the Committee shall direct the Secretary General to issue a show cause notice as to why the recognition of the Chapter should not be withdrawn citing specific charges and giving 3 (three) weeks' time

for a reply. The reply from the Chapter will be placed in the subsequent Executive Committee Meeting for consideration. If the Chapter does not give any reply or a satisfactory reply, the Executive Committee has the right to withdraw the recognition of the Chapter.

The activities of a Chapter shall be suspended in case of the following conditions:

- a. If the strength of the Life Members of the group drops below 20 (twenty).
- b. If it does not conduct any activities in a calendar term.
- c. If the Chapter does not submit the Annual Report and Income and expenditure account for 2 (two) consecutive terms.
- d. If the activities or communications from the Chapter are deemed to be against the general principles of Aims & Objectives of the society or are derogatory to the head office.

The suspension shall be revoked only on the completion of the norms with a condition that the office bearers of the chapter, at the time of default, shall no longer be able to fight/continue for the office bearers post for the next ten years.

ARTICLE VII — THE ANNUAL NATIONAL CONFERENCE OF THE ISPI

Section 1-Preamble

These regulations and guidelines have been framed for the orderly, transparent and effective conduct of all the scientific, educational and other programs conducted at the Annual (National) Conference of the Indian Society of Periodontology & Implant Dentistry.

Section 2—

A. Timing

The Annual Conference shall be conducted once a year between 1st October and 31st December, for a period of not less than 3 (Three) days. In case of unavoidable circumstances such as natural calamities, wars, political instability in the country etc., the Executive Committee may decide not to hold the conference for that particular year.

B. Place

The Annual Conference can be conducted anywhere on Indian land or elsewhere

Section 3- Minimum Requirements for Hosting the Conference

A. Auditorium

An auditorium with a seating capacity of 750-1000, which must be air conditioned, with a stage or provision for a stage, adequate number of exits, building with all safety norms, a built in Audio Visual system or provision for the same and adequate lighting should be available.

B. Registration Counter

At the entrance of the conference complex an area measuring at least 1500 square feet with provision for separate counters for registered delegates (Life/Associate/Affiliate) and spot registrations should be available. It should have provision for on the spot printing of delegate Photo Id Card.

C. Scientific Halls

At least 3-4 venues/halls for simultaneous scientific paper presentations must be available with adequate Audio Visual facilities for quality presentations. There should be seating for at least 100-150 persons per hall. There should be a poster hall with an adequate provision with proper focus lighting for the display of 250-300 physical posters in one session.

D. Food

A decent menu should be arranged with availability of food to all delegates. There has to be a minimum of 3(Three) Breakfasts and Lunches during the conference for all the delegates. In addition, there has to be a gala banquet dinner for all the delegates on the second day of the conference. On the first day, there has to be a decent arrangement of 'Presidential Dinner' or 'Reunion Dinner' for the Life member and affiliate member delegates registered for the conference.

E. Trade Exhibition

At least 5,000-10,000 square feet area of level land or provision for the same in the conference complex with all safety norms for the trade exhibition should be available.

F. Rest Rooms

Must have built in or custom made provisions for ample toilets and washrooms for ladies and gents.

G. Car Parking

Parking for at least 150-200 cars in the immediate vicinity (0.5 km radius) of the conference complex should be available.

H. Banquet Venue

Must have a minimum of at least 20,000 square feet area. Separate counters for Life/Affiliate Members must be provided.

I. Accommodation

Quality accommodation for at least 800 delegates in the immediate vicinity (0.5-2 km radius) of the conference complex should be available. Accommodation for an additional 500 delegates within 2-5 km radius of the conference complex should be available.

J. Transportation

To and fro transportation should be arranged for delegates if the banquet venue is more than 2 km from conference venue.

K. Others

Arrangements for accompanying person/family must be made e.g. Sight- seeing/entertainment etc.

Section-4: Procedure for conference allotment

A. Eligibility for applying for the Conference.

An ISPI City Chapter, can only apply for the Annual Conference after completion of three terms since its inception, provided it has not been de-recognized for any reasons mentioned in Article VI Section 8 of the bye-laws.

B. Bid for the conference:

- i. Only ISPI City Chapters can bid to conduct the Annual Conference. The bid addressed to the Secretary of the society has to be made at least 2 (two) terms in advance of the proposed conference year and submitted to the Head Office on or before the 1st Executive Committee Meeting of that particular term. The bid should clearly outline the delegate fee, tentative budget, the place of the intended conference and the available infrastructure. Bidders are encouraged to submit/present a multimedia presentation. The bid should be accompanied by a signed resolution of the chapter bidding for the same.
- ii. Prior to submitting the bid, the host Chapter shall form a Conference Organizing Committee with various responsibilities being assigned. At least 2(two) of the following four Conference Organizing Committee members i.e. Organizing Chairperson, Organizing Secretary, Treasurer and Scientific Chairperson should have been Executive Committee members of the society for a minimum of 3 (three) terms. The Conference Chairperson, Organizing Secretary, Treasurer and Scientific Chairperson shall report to and be answerable to the Head Office.
- iii. Following the submission of the bid, the President, President-Elect, Immediate Past President and Secretary General shall scrutinize the bids and place the valid bids for information at the 2nd Executive Committee Meeting where a Conference Secretary shall be nominated.
- iv. The EC at its 2nd meeting shall appoint a Conference Committee comprising of the President, Secretary General, President- Elect, Immediate Past President and Annual Conference Secretary. This committee will be in charge of inspecting the venues proposed by the bidding Chapters. The Conference Committee will visit and inspect the places of the proposed conference and appraise the facilities available there. It shall prepare a report and submit the same to the Head Office before the next Executive Committee Meeting i.e. the 3rd EC meeting.
- v. The 3rd Executive Committee Meeting then shall consider the bids offered to it and the report of the Conference Committee and make recommendations to the General Body at its annual meeting of the same term, where the members' approval is mandatory.
- vi. If more than 1 (one) ISPI Chapter Study Group in the same zone is bidding and are qualified, the chapter who has not hosted any conference previously shall be given precedence over the one who has hosted a conference previously. However, in case the bidders are in the same category then the

conference will be allotted by secret ballot during the Annual General Body Meeting.

- vii. A Memorandum of Understanding shall be signed by the Conference Organizing Committee, represented by the Organizing Chairperson and Organizing Secretary and the Head Office, represented by the Secretary General and Conference Secretary for following the rules and regulation/protocols of the society during the Conference.

C. Allotment of the Conference

- i. Annual Conference will be allotted on a rotation basis to each zone as follows starting from 2027 Zone1 < Zone2 < Zone3 < Zone4 < Zone5.
- ii. The Annual Conference and the ISPI Mid-Year Summer Congress shall not be held in the same zone in the same year.
- iii. The succeeding conference for the same zone shall not be held in the same city.
- iv. The zones shall be as under:
 - a. Zone-1- Rajasthan, Gujarat, Maharashtra, Goa, Daman & Diu, Dadra & Nagar Haveli.
 - b. Zone 2- Andhra Pradesh, Odhisa, West Bengal, Bihar, Assam, Meghalaya, Manipur, Mizoram, Nagaland, Arunachal Pradesh, Sikkim.
 - c. Zone 3- Jammu & Kashmir, Ladakh, Himachal Pradesh, Punjab, Haryana, Delhi-NCR, Uttrakhand, Uttar Pradesh
 - d. Zone 4- Karnataka, Kerala, Tamil Nadu, Puducherry.
 - e. Zone 5- Madhya Pradesh, Chattisgarh, Telangana, Jharkhand.

Section 5- Conference Secretary

A. Eligibility:

- i. Should not be member of the same city chapter bidding for the conference but should preferably be from the same zone.
- ii. Should have been a past Conference Organizing Chairperson/Secretary or Past President/Secretary of the society.
- iii. Should be an Executive Committee member of the current term.
- iv. Should there be no Executive Committee member satisfying the third condition then the nominated Conference Secretary shall be a special invitee to all Executive Committee Meetings till the completion of the conference.

B. Responsibilities:

- i. Should intimate the progress/shortcoming of the Conference Organizing Committee to the President and Secretary General on a monthly basis.
- ii. Must attend at least 75% of the Conference Organizing Committee meetings.
- iii. Must be a party to all agreements that the Conference Organizing Committee enter into.
- iv. Must present the preliminary and concluding details regarding the conference *in* the Executive Committee Meeting.
- v. Will be answerable to the Head Office and Executive Committee in all matters related to the Conference.
- vi. Must be a mandatory signatory for the Conference accounts.

C. Privileges:

- i. All travel expenses, accommodation and registration of the Conference Secretary, pertaining to the conference, will be borne by the Conference Organizing Committee.
- ii. She/ He will be on the dais during the Inaugural/Valedictory function of the conference and all other conference meetings.

Section 6- Duties and Responsibilities of the Conference Organizing Committee

- A. Soon after receiving the allotment letter from the Head Office sanctioning the conference, a separate PAN and GST number has to be obtained for the conference following which a single savings /current bank account should be opened in a Scheduled Nationalized/Private bank. All transactions related to the Conference should be reflected in this account only. A copy of the first two pages of the passbook along with the entry of the initial deposit should be submitted to the Head Office soon after the account is

opened. Under no circumstances should a second bank account be opened on any pretext.

- B. The registration fee from the delegates and sponsorship amount from the trade has to be received directly in the conference account only. If a third party payment gateway is used, the bank account of the conference has to be linked with the gateway. Under no circumstances, these payments shall be received in any other bank account including the account of the event management company.
- C. The dates of the Conference and the venue should be approved by the Executive Committee. The registration fee for the delegates, the trade charges and various sponsorship charges shall be fixed by the Head office in consultation with the conference organizing committee based on the proposed budget submitted by them and shall be got approved by the executive committee. The sponsorship money for the sponsors which will be negotiated by the head office shall be credited to the account of the head office. In case of any shortfall in the income or excess over approved expenditure, the head office shall reimburse the same to the organizing committee against a demand with justification.
- D. The Conference Organizing Committee shall mail the brochures informing the schedule of the Conference to the members well in advance. All possible social media should be actively engaged for the publicity of the event.
- E. The Conference Organizing Committee shall bear the registration fee and accommodation charges of the President, Secretary General and Conference Secretary of the society for the Annual Conference. The Conference Organizing Committee shall also reimburse the travelling expenditure of the Conference Secretary.
- F. After the conference, audited accounts of the Conference together with a copy of the bank transactions must be submitted to the Head Office and approved by the Executive Committee within 1 (one) year of the completion of the event, failing which the Conference Organizing Committee is answerable to the Executive Committee and the General Body. The Conference Secretary, Organizing Chairperson, Organizing Secretary, Organizing Treasurer, Scientific Chairperson and Conference secretary will not be eligible to file nominations for ISP elections for 5 (five) terms. The member signatories of the hosting ISPI Chapter will also be liable for legal proceedings for the same. If any of the above mentioned officials of the organizing committee happens to be the office bearers of the Society, then they shall be removed from their office for the remaining tenure as well.
- G. 10% (Ten Percent) of the conference registration fee has to be compulsorily set aside for the journal fund and should be submitted to the Head Office along with the details of registered delegates every two months after starting the conference registrations. The final amount and details has to be settled with the head office within 15 (Fifteen) days of the completion of the conference.
- H. The expenses of the conference are to be managed in such a manner that at least 10%(ten Percent) of total collection of the conference (Excluding the Journal Fund) has to be given to the head office as surplus income.
- I. The conference organizing committee shall abide by the suggestions of the head office and executive committee with respect to cessation conduct of the event including the menu, venue arrangements etc.

Section 7- Protocol during the Conference

- A. It is to be clearly understood by the Conference Organizing Committee that the conference is conducted on behalf of the society. Hence, the decorum, protocol and traditions as laid down by the society have to be strictly followed. This is particularly so during conduct of Inaugural function, Valedictory program etc. The seating arrangement on the dais, the order of hierarchy should be as per the society protocol issued from time to time.
- B. There will be a maximum of 2 (two) guests i.e. Chief Guest and Guest of Honor apart from the Conference Organizing Committee Office Bearers on the dais.
- C. Dais arrangement during the inaugural function: (from left to right) Scientific Chairperson, Conference Secretary, President-Elect, Guest of Honor, President, Chief Guest, Secretary General, Organizing Chairperson, Organizing Secretary.

- D. The time allotted for the inaugural function is 1^{1/2} (one and a half hours) at the maximum though 1 (one) hour is preferable. The time schedule should be given to all the speakers.
- E. The ISPI emblem and the conference banner should be prominently displayed as backdrop on the dais.
- F. Program protocol at the Inaugural function.
- i. Escorting the dignitaries to the dais.
 - ii. Collaring the President by the Secretary General.
 - iii. Meeting call to order.
 - iv. Invocation and Lighting of the traditional lamp.
 - v. Welcome address by the Annual Conference Organizing Chairperson.
 - vi. Presidential address.
 - vii. Introduction of the Chief Guest by the 1st Vice President.
 - viii. Address by the Chief Guest.
 - ix. Address by the Guest of Honor.
 - x. Address by the Annual Conference Secretary.
 - xi. Address by the President-Elect.
 - xii. Secretary General's report and presentation of awards.
 - xiii. Address by the Scientific Chairperson.
 - xiv. Vote of thanks by the Annual Conference Organizing Secretary.
 - xv. National Anthem.
 - xvi. Meeting adjournment.
- G. Dais arrangement during the valedictory function: (from left to right) Scientific Chairperson, Organizing Secretary, Conference Secretary, Secretary General, President, President-Elect, Immediate Past President, Organizing Chairperson, Organizing Treasurer.
- H. Program protocol at the Valedictory function:
- i. Escorting the dignitaries to the dais.
 - ii. Collaring the President by the Secretary General.
 - iii. Meeting call to order.
 - iv. Welcome address by the Conference Secretary.
 - v. Presidential address.
 - vi. Address by the Scientific Chairperson.
 - vii. Distribution of Prizes/Certificates.
 - viii. Recognizing the Annual Conference Organizing Committee.
 - ix. Address by Chairperson/Secretary of Conference Organizing Committee.
 - x. Vote of thanks by the Secretary General.
 - xi. National Anthem.
 - xii. Meeting adjournment.

Section 8 - Non Receipt of bids to hold the Annual Conference

In an unlikely situation where no bids are received to host the Annual Conference the Head Office may, after consideration, allot the Conference to a particular place after persuading the Chapters in the allocated zone to take up the Conference work or may take the responsibility upon itself to conduct the Conference. In such a situation the zonal rotation will not be followed and the conference shall be organized wherever it is possible for the Head Office to do so. In the subsequent year, the Chapters in rotation (as before) will bid for the conference. In any case, the decision taken shall be ratified by the General Body at its annual meeting.

ARTICLE VIII- ISPI MID-YEAR SUMMER CONGRESS

- A. The entire process of Applying, Planning, Conduct, Committees, Program etc for ISPI Mid-Year Summer congress shall be exactly the same as ISP National Conference as enumerated in Article VII of Bye Laws wherein 'the conference' be replaced with 'Mid-Year Summer Congress' with the following Changes:

- i. The timing of the Mid-Year Summer Congress
The Mid-Year Congress shall be conducted once a year between 1st March and 31st May, for a period of not less than 2 (two) days.
 - ii. Minimum requirements for hosting the mid-year congress
 - a) Auditorium
Should meet the requirements as stipulated for the conduct of the Conference as in Article ___ Section ___. The Mid-Year Summer Congress can be held in an educational institution if the requirements of infrastructure are met.
 - b) Scientific Presentation Halls
At least 8-10 venues/halls for simultaneous scientific paper presentations must be available with adequate Audio Visual facilities for quality presentations. There should be seating for at least 50-100 persons per hall. There should be a poster hall with an adequate provision with proper focus lighting for the display of 250-300 posters in one session.
 - c) Food
A decent menu should be arranged with availability of food to all delegates. There has to be a minimum of 2(two) Breakfasts and Lunches during the congress for all the delegates. In addition, there has to be a gala banquet dinner for all the delegates on the first day of the congress.
 - d) Car Parking
Parking for at least 100 cars in the immediate vicinity (0.5 km radius) of the congress complex should be available.
- B. Mid-Year Summer Congress will be allotted on a rotation basis to each zone as follows starting from 2026 - Zone5<Zone4<Zone3<Zone2<Zone1.

ARTICLE IX — GUIDELINES FOR SCIENTIFIC PRESENTATIONS AT THE ANNUAL CONFERENCE/MID-YEAR SUMMER CONGRESS

- A. Presentation (paper/poster) is open only to the members of the society. The Organizing Committee shall verify the membership status of the delegates with the Head Office before accepting any submissions for the same.
- B. Associate and Affiliate Members would be allowed to present scientific papers only in the Mid-Year Congress whereas posters by the Associate and Affiliate members shall be presented only in the Annual Conference.
- C. Life members are allowed to present competitive papers only at the Annual Conference.
- D. First Prize winning scientific papers in all categories from the Mid-Year Congress will be presented at the Annual Conference in the same term.
- E. Selection of the scientific papers is at the discretion of the Scientific Research Committee of the Head Office. There will be a ceiling of 80 papers selected for presentations per category with a maximum of 400 selected papers in total. The other papers which are not selected for presentation will automatically get converted to poster presentation.
- F. The scientific committee reserves the right to accept/reject scientific papers. No requests/complaints will be entertained from anyone in this matter.
- G. Scientific papers once presented in any other conference will not be accepted for presentation again.
- H. The scientific presentations should be forwarded duly signed by the respective Post Graduate Teacher/Head of the Department/Principal.
- I. For paper presentations the Scientific Committee shall appoint 2 (two) judges for each session in each category. One of the selected judges must be an active Post-Graduate teacher or having sufficient experience as a Post Graduate teacher while the other can be a Life Member.
- J. For competitive poster presentations held during the Annual Conference and Mid-Year Congress the same criteria shall apply.
- K. The paper presentations shall be divided into sessions of 120(one hundred and twenty) minutes each with the same judges for the entire session. The best paper of the session should be declared at the end of the session and that delegate will be entitled to a commendation prize. There will be 1 (one) commendation prize per 10 (ten) entrées and a maximum of 40 (forty) for 400(four hundred) entries.

- L. The first prize winners will be awarded a memento and a certificate. The commendation prize winner will be given certificates.

ARTICLE X — ACTIVITIES and AWARDS

Section 1 - Orations

The society, during the Annual Conference, shall conduct orations in memory of Late Dr. (Mrs.) T.M.S. Ginwalla, Founder President of ISP and former Professor and Head of Dept. of Periodontology, Nair Hospital Dental College, Mumbai, Late Dr. G.B. Shankwalkar, Past President, Founder Member of ISP and former Dean, Govt. Dental College and Hospital, Mumbai and also in memory of Late Dr. Lalit Guglani, Founder Secretary and Past President of the ISP. The first oration has to be held on the first day of the Conference, soon after the Inaugural function and the other orations on subsequent days of the Conference. At least 1 (one) of the orators should be an ISP Life Member and her/his name should be approved by the Executive Committee for delivering one of the orations.

Section 2 - ISPI Merit Awards

ISP shall present Merit Awards to the dental students who rank first in the subject of Periodontology in the regular BDS examination in their respective dental colleges in India recognized by the Dental Council of India with a certificate of Merit.

Section 3 - ISPI awards and commendations for scientific presentations

A. Mid-Year Summer Congress

- i. Paper Category: From among the papers presented by Associate/Affiliate Members at the Mid-Year Congress, the following awards shall be given-
 - a. Dr. V.N. Bhatavadekar Award for Best Clinical Paper.
 - b. Dr. K.R. Lakhanpal Award for Best Paper in Preventive Periodontics.
 - c. Dr. Y.P. Guglani Award for Best Original Research Paper.
 - d. Brigadier (Dr.) J.K. Gupta Award for Best Case Report.
 - e. Dr. Manish Kolhe Award for the Best Paper in Dental Implants category.
 - f. There will be 1 (one) commendation prize per 10 (ten) entries and a maximum of 40 (forty) for 400 (four hundred) entries.
- ii. Poster Category: From among the posters presented by Associate/Affiliate Members, the following shall be awarded:
 - a. Best Clinical Poster.
 - b. Best Poster in Preventive Periodontics.
 - c. Best Original Research Poster.
 - d. Best Case Report Poster.
 - e. Best Poster in Implant Dentistry.
 - f. There will be 1 (one) commendation prize per 10 (ten) entries.

B. Annual Conference

- i. Paper Category: From among the papers presented by Life members at the Annual Conference, the following shall be awarded
 - a. Dr. T. N. Chawla Award for Best Paper in Dissertation Category.
 - b. Best Clinical Paper.
 - c. Best Paper in Preventive Periodontics.
 - d. Best Original Research Paper.
 - e. Best Case Report Paper.
 - f. Best Paper in Implant Dentistry.
 - g. There will be 1 (one) commendation prize per 20(Twenty) entries.
- ii. Poster category: From among the posters presented by Associate/Affiliate Members, the following shall awarded:
 - a. Best Clinical Poster.

- b. Best Poster in Preventive Periodontics.
- c. Dr Vasantha Rao Best Original Research Poster.
- d. Best Case Report Poster.
- e. Best Poster in Implant Dentistry.
- f. There will be 1 (one) commendation prize per 20 (twenty) entries.

The Awards of the ISPI Mid-Year Summer Congress and ISPI Annual National Conference shall be declared at the time of their respective valedictory functions and shall be awarded a memento and certificate during the valedictory only.

Section 4 - ISPI awards for Oral Hygiene Day, World Oral Health Day and Periodontist Day Celebrations

A. Oral Hygiene Day:

Dr. G.B. Shankwalkar, the doyen of Indian Periodontics, was born on 1st August and to commemorate his birth anniversary, the Indian Society of Periodontology and Implant Dentistry celebrates Oral Hygiene Day every year to bring awareness and also to stress the importance of preventing periodontal diseases.

The Society provides an opportunity to spread the message of oral hygiene across the country to benefit the Indian community through the dental colleges and voluntary organizations.

Following awards shall be awarded:

- i. Category I Best Dental College
- ii. Category II Best IDA branch/ Dental Professional Groups
- iii. Category III Best Voluntary Organization

The detailed report with relevant photographs /video and other details should be sent to the Secretary General, by 31st August for being eligible for these awards.

B. World Oral Health Day:

World Oral Health Day is celebrated on 20th March each year all over the world to empower people with the knowledge, tools and confidence to secure good oral health. The Indian Society of Periodontology and Implant Dentistry shall take the lead being the flag bearer of Periodontal health and shall celebrate World Oral Health Day as oral diseases are a major health concern in our country and negatively impact people throughout their lives.

Following awards shall be awarded:

- i. Category I Best Dental College
- ii. Category II Best IDA branch/ Dental Professional Groups
- iii. Category III Best Voluntary Organization

The detailed report with relevant photographs /video and other details should be sent to the Secretary General, by 30th April for being eligible for these awards.

C. Periodontist Day:

Periodontist Day is celebrated on 23 February each year to commemorate the formation of Indian Society of Periodontology.

For all these events, ISPI Head Office shall endeavor to enable as many colleges across the country and shall provide logistic as well as execution support to make these events a successful and far reaching ones.

ARTICLE XI — AMENDMENTS

These bye-laws may be amended by at least 2/3rd affirmative votes of the Life Members present at an Annual General Body Meeting provided that the proposed amendment(s) with justification(s) shall have been submitted in writing addressed to the Secretary General and duly circulated to all the members of the society with at least 28 (twenty-eight) clear days' notice. The proposed amendment(s) shall come into force prospectively as decided by the General Body with specific resolution thereto.

